

Property Committee Meeting – AGENDA & MINUTES

8/10/21 (Outdoors by Picnic Table)

Present: B. Arthur, G. Dietz, J. Dunlap, J. Hetrick, M. Kaulen, P. Ray, P. Sellman, M. Sorrick

Offering Counters:

Aug 8 – M. Kaulen, M. Sorrick

Aug 15 – J. Hetrick, P. Sellman

Aug 22 – J. Dunlap, P. Ray

Aug 29 – P. Ray, G. Dietz

Sept 5 – P. Sellman, M. Sorrick

Sept 12 - _____, _____

Finance Update: R Symons-**No Report**

Council Update: J Hetrick-**No Report**

Old Business:

1. Sanctuary Lights update : P. Sellman- **Paul reported that the Gateway Processor has failed and has been returned to Audacy/Ideal Electric for repair/replacement under warranty. The backup processor that was purchased as a spare is now controlling the system. Paul described the system operation and that training sessions for staff and A/V operators will be coming soon.**
2. HVAC (D. Hansford) a). Lounge heat controller repaired b). Amy's A/C unit drip pan replacement-~~open~~ **P.S. Repaired 8-11-21.** c). Furnace #2 leaking gauge (Ref: Factory Mutual Ins. Co. 6/3/21 letter)- open .
3. AED disposal- done: P. Ray- **Disposal to be made at Greene electronics recycle. No apparent reuse value.**
4. Picnic Table- done: R. Symons- **Thanks**

New Business:

1. Lounge Roof Leak Repaired: G. Dietz & R. Moss- **George reviewed their Sunday evening effort to clear the drain from debris that was causing water damage the lounge entry below. Hetrick place on Routine Check List.**
2. Elevator Repair (\$\$\$\$) Issues: J. Hetrick, P. Ray, S. Saltzman
 - a. TKE Inv.#5001560768 (6/15/21) \$ 1686.97* → \$ 843.49
 - b. TKE Inv.#5006014392 (7/1/21) \$ 217.28 – (contracted 4/yr.)
 - c. TKE Inv.#5001572606 (6/29/21) \$742.99 *(out of contract)
 - d. Replaced backup Power Supply (APS CS-350) Battery (6/17/21) \$ 28
 - e. TKE new maint. Proposal ~\$ 75/mo.= \$ 900/yr. + non emerg. callouts at reduced rates; Current contract=\$870/yr. + all callouts @ \$472/hr.
 - f. Otis Proposal and comparison: B. Arthur- **Bill summarized the TKE and Otis elevator maintenance proposals in a handout. Otis offered 3 proposals: \$3,000, \$2,160, and \$1,260/yr. The latter was**

somewhat close to the TKE proposal (\$900/yr.), but additional data will be needed from TKE to make a recommendation.

Sally Saltzman forwarded a TKE email dated today stating the 7/1/21 Inspection uncovered a leaking Main Oil Seal- \$3795 to repair!!! Bill to check if TKE's new Maintenance Proposal would reduce this repair cost. [P.S.- TKE's new maintenance proposal will not reduce the cost of the Main Oil Seal replacement...Per Bill Arthur]

3. Men's LL Bathroom Black Mold & Water damage repairs+ regrading soil at upper offices : J. Hetrick- Replacing drywall and painting is in progress. P. Ray has agreed to coordinate the regrading of the grounds by the upper offices.
4. Corey Fowler/KSU use of Chapel Space for Toddler/Parent music Program: J. Hetrick- John will check with Corey if we have further news on this proposal from a KSU Professor. We will need to set cost, terms of use, insurance coverages, and legal provisions.
5. NAACP Office Space (Rm.# 112): J. Hetrick- Relocated proposed office to room 112 from 110 due to space limitations of #110. Suggest that we have some written agreement regarding legal wording (insurance, cost, termination, etc.) for use of our space. John to review with J. Silver.
6. Replace wheels on Silverware Cart (VMH) : J. Dunlap to coordinate. [P.S. Wheels fixed on 8-13-21]
7. Church Photo Inventory: M. Sorrick to coordinate. J. Hetrick will contact Mennonite Insurance for advice.
8. Dead Pine Trees: P. Ray- Pat is obtaining a quote to remove the dead trees behind the barn area. One large branch of a tree already fell onto the parking area.

Property Committee: 2021-Marilyn Sorrick , Mike Kaulen
2022-John Hetrick(Chair), Paul Sellman, Jim Dunlap, George Dietz, Bill Arthur, Pat Ray
2023-Ralph Kletzien, Kirk Gordon, Lynn Gregor